

**APEEE BXL II – WOLUWE
BOARD REPORT**

Date : 28 April 2020 from 19:00 to 21:30
Location : ZOOM conference call
Present (20) : Tatiana ALMEIDA - Vanessa AULEHLA - Bengt DAVIDSSON - Sanjee GOONETILAKE – Giles HOUGHTON-CLARKE (Chair) – Raquel JIMENEZ LOPEZ - Szilvia KALMAN - Natalia KARPENKO - Roberta MAGGIO - Minna MELLERI - Elita PETRAITIENĖ – Renate REPPLINGER-HACH – Sara RODA - Andreas ROGAL – Suzana ROSEIRO - Bettina SCHMIDBAUER-MOGENSEN – Michael TEUTSCH – Marjo TOIVO - Francesca TUDINI - Anna YAVORSKA

Absent (1) : Anthony BISCH
Others : Anja GALLE, Director of the APEEE
Ferhan PELISTER, APEEE Administration

I Agenda points:

1. Approval of the agenda: Agenda is approved.
2. Approval of the Board report of 19/3/2020: Board report of 19/3/2020 is approved.
3. Approval of the report of the conference call of 27/3/2020: the report is approved.

II Discussion points and vote:

1. Feedback on Board of Governors Meeting: some topics which were discussed during the BoG meeting were:
 - Special powers for SG: rejected in current form ,will be presented for decision by Written Procedure in May.
 - Plans for Brussels school on NATO site/ (Evere): current proposal was found too vague. No decision but orientation debate. OSGES suggested extra-ordinary BoG meeting in early autumn to prepare for final decision at the regular BoG December meeting. Covid-19 situation and special powers review might also be added to extra-ordinary meeting agenda.
 - Introduction of L3 in P4/P5: rejected in current form. Universal agreement on importance of multi-lingualism, but proposed mandatory introduction of L3 in Primary did not find much support. The issue was referred back to the OSG Pedagogical Reform WG.

Discussion is held on having access to documents from Interparents. Request is made whether the 4 representatives of the Board for Interparents can download the documents and save on the APEEE sharepoint, so that all Board members have access. Information is given that the APEEE secretariat has access to documents from DOCEE, but currently has no access to the EC digital platform (CIRCABC) on which IP save all the documents.

Action point: F. Pelister to inform Board members when documents on the BoG meetings are saved on Sharepoint and send the link to them for direct access.

2. Update on Corona virus:

- a. Finances services: all Board members have received a proposal from the budget working group to prolong for the months of May and June until 3rd of July (date on which the employment contracts end) the top-up solidarity fee for our APEEE staff which either are on chômage temporaire or those who cannot benefit from the chômage temporaire (i.e. volunteers, ALE, independants and contract associative).

The solidarity fee is for APEEE employees only and is exceptionally introduced due to the corona pandemic situation to safeguard proper functioning of continued APEEE services (school bus, canteen, peri-scolaire) also during the next school year.

All Board members have received an overview of the APEEE financial accounts with a simulation of the financial situation until the end of the school year, including the calculation concerning this top up.

Vote is taken on: does the Board agree to top up the salary for all staff (CDD & CDI) with chômage temporaire to a 100%, in order for them to receive a normal income and this for May until 3rd of July 2020, and for the ones who can't benefit from the chômage temporaire (volunteers, ALE, indépendants and contrat associative) as was done during March & April 2020?

Vote: all Board members agree with the above described proposal.

Decision : Board members agree to top up the income of all staff who suffers from less income due to chômage temporaire, and for the ones who can't benefit from the chômage temporaire (volunteers, ALE, contrat associatif, indépendants) for the months of May until 3rd of July 2020 (end of contracts).

- b. Update on transport service and meeting college on 28/4/2020: information is given about the financial APEEE accounts, and the possible loss of -200.000 EUR in the transport department, due to the fees to be paid to the transport companies for ending the contracts on 13/3/2020. During the meeting with the college on 28/4 a request was made by the bus companies & the FBAA to invoice 28% of the remaining contract time (period from 16 March to 3 July 2020). Information was given to the bus companies and the FBAA that the APEEE needs to discuss any kind of fee with the PMO, and receive a written confirmation from the PMO whether they agree to pay for such a fee.

Information is given that art 13 §5 of the cahier de charges signed with the bus companies stipulates the following : "... ***[The current contracts are terminated without notice when the service loses all object for lack of pupils to transport or in case the European School of Woluwe or another Authority would prohibit the client from continuing its activities such as described in this contract. This termination gives the carrier the right to compensation of 3% on the balance of the contractual period, with a maximum of € 5,000.]€.***] We find ourselves exactly in this situation.

Next steps are to organize a meeting with the 3 other APEEEs in town in order to discuss the possible fee and align. After that a meeting with the 4 APEEEs and the PMO is to be scheduled to discuss the proposed fee to be paid to the bus companies.

S. Goonetilake asked a question for the record, which is whether there's a deadline to pay for the bus company contracts and have any payments being paid already? Reply is given that bus companies have been paid until 13 March. No bills have been received as of 16 March

The budget working group has analyzed the financial accounts of the APEEE and the simulation until the end of the school year. With no income during the 3rd trimester at all, the money received from parents for canteen and transport during the month of March, will be used and needed to pay for the fixed costs during the months of April until August 2020. A communication will be prepared for the parents

to explain about the no reimbursement for canteen & transport, because the money will be needed to pay for the fixed costs until August.

Action point: the budget working group to prepare a message to the parents about the non-reimbursement for transport and canteen.

- c. BRUMUN: all Board members received a proposal from V. Aulehla on covering half of the cost of BRUMUN, which was not budgeted.

The proposal to vote on is whether the Board, agrees to cover 50%, meaning 696,72EUR, as detailed below of the deficit of Brumum.

Brumum has a total come in of	26.253,55 € (6.000 € from APEEE included)
Brumum has a total going out of	-1.546,99 €
Reimbursement of all the fees	<u>-20.100,00 €</u>
Paying back the APEEE guarantee	<u>-6.000,00 €</u>
Leaves a deficit of	-1.393,44 €

Maybe the quickest and most transparent way would be that APEEE and the school pays each the 50% to the BRUMUM account, so that we – as the holder of the BRUMUM account, can start paying back all the stakeholders.

Vote is taken: majority of Board votes in favor to pay 696.72 eur from Board Social fund

- d. Update on distance learning: APEEE did a parents survey at our school on distance learning. School management did a survey with teachers and with students. Following to that, discussions with Ms. Malik were held where all agreed that overall the implementation of the school policy on distance learning is good. Teachers were able to familiarize more in the last weeks with the tools and the expectation is that all students can benefit as much as possible from it with daily/regular life interaction (audio or video) between students and with teachers. Furthermore, it needs to be checked whether the pupils are able to make progress via this distance learning system. Mr. Schmelz informed parents that he overall observes that students make progress on the syllabus. He also hopes to receive individual/class level feedback from the parents in case the distance learning lessons are not in line with the school policy. In primary APEEE has suggested to several class representatives who were not satisfied with the quality of distance teaching to ask the teacher for more interaction in line with the school policy.

It's pointed out that during these difficult times, educational support should be included in the distance learning. A. Yavorska would like to join the task force on distance learning.

- d. Update on grading and the BAC: information is given on the grading and the BAC. Paper. The BoG decisions on this topic were distributed to the Board members and parents.
- e. Feedback from parents on S7 BAC and S6 grades: a communication was mailed to the S7 and S6 parents to explain the plans being prepared by the Board of Governors for allocating S6 Grades - which are needed for university applications in some countries this year, and for the S7 BAC.
- f. Re-entry: information is given on the question whether the school can open as of 25 May 2020. Ms Malik has send a message asking for the feedback of the school

management, the teachers and the parents on this. She will then give this feedback to the Secretary General.

Discussion is held on what is needed in order to re-open the school. There's a debate to be done. Voluntary attendance is needed. It has to be analyzed whether the services can be operational. Overcrowding plays a role in the European schools. Argument is given that it's important to get the experience of starting to teach again at school, and see how things are handled. We need to prepare for a year with distance learning or try to find a balance. Another view is given that school should not reopen until September.

For now kindergarten will stay closed. The primary school could open again but not for all years. Proposition is made to consult with the parents via a survey. Ms Kamila would need the feedback from parents by Wednesday 29/4.

Concerning the services, canteen is not allowed to open following the Belgian authorities. Concerning the transport service and the supervision it needs to be analyzed how many children would attend the school and need the service, before a decision can be made.

How to move forward? The Board has different views on it:

- we have the option to ask the parents
- Proposal to ask parents and combine with feedback from the Board.

Board members **AGREE** to organize a survey and send it to the parents still tonight. Therefore, proposition is made to end the Board meeting and discuss the remaining points at a Board meeting next week.

Board member who like can stay online and help finish the survey to Parents. Tomorrow on 29/4 G. Houghton-Clarke will send a draft text to the Board describing the feedback from the Board on the re-opening or not of the school. Once the Board has approved the message of the Board the message together with the result of the survey will be send to Ms Mailik.

3. Others:

- a. Feedback from parents on NATO site: postponed to next Board meeting.
- b. Volunteers: postponed to next Board meeting.
- c. CAT III Letter to Mr Beckmann: postponed to next Board meeting.

4. Workgroup activity plans

presentation of the plans for each WG are presented for approval by the WG coordinators. Requested budgets will need to be submitted through the Budget group approval process and are not therefore approved at this stage.

- a) **School community building**: postponed to the next Board meeting.
- b) **IT group**: postponed to the next Board meeting
- c) **Interparents**: postponed to the next Board meeting
- d) **CEP&M**: postponed to the next Board meeting

- e) **CEES:** postponed to the next Board meeting
- f) **Canteen:** postponed to the next Board meeting
- g) **Budget group:** postponed to the next Board meeting
- h) **Health, Safety & Security WG:** postponed to the next Board meeting
- i) **Communication WG:** postponed to the next Board meeting
- j) **Enrolment policy group:** postponed to the next Board meeting
- k) **Active community WG:** postponed to the next Board meeting
- l) **Welcome committee WG:** postponed to the next Board meeting
- m) **Educational support working group:** postponed to the next Board meeting
- n) **Task forces:**
 - Mobility programme: postponed to the next Board meeting

IV Any other business: Zoom: postponed to next Board meeting.

Next Board meeting will take place on 7/5/2020 at 19:00 via ZOOM conference call.