

June Board Meeting

Date: Thursday 24th June 2021 from 19h to 22h30

Location: ZOOM (online)

Present: Vanessa Aulehla – Bengt Davidsson – Catarina Duarte Gomes – Pim Gesquiere – Andrea Grgić – Sebastian Guerrero – Giles Houghton-Clarke – Raquel Jimenez Lopez – Szilvia Kálmán – Natalia Karpenko – Ona Kostinaitė-Grinkevičienė – Roberta Maggio – Christine Pyka – Johanna Schulyok – Kevin Smith – Michael Teutsch – Marjo Toivo – David Zelinger

Absent: Tatiana Almeida – Anna Grömer – Minna Melleri – Anna Yavorska

Introduction

Requests concerning the agenda of the meeting, to move up points 10 and 11 and to add an AOB point regarding the CEA meeting 24/6/2021 debrief.

Agenda Points

1. Approval date of the Board meeting

The Board votes on the date 24-6-2021 of the Board meeting: 13 yes 100% – 0 no – 0 abstain.

The Board meeting date is approved at unanimity 100%.

2. Approval of the agenda

The Board votes on the agenda: 13 yes 93% – 1 no 7% – 0 abstain.

The agenda is approved by majority vote 93%.

3. Approval of the Board meeting report of the 15/04/2021

The Board votes on the Board report of 15/04/2021: 12 yes 86% – 2 no 14% – 0 abstain.

The Board meeting report is approved by majority vote 86%.

Discussion Points

A. COI (conflict of interest)

Conflict of interest regarding a Board member – being an APEEE Extra-curricular monitor and Board member. The issue is closed, as the person has stepped down from their role as Extra-curricular Coordinator.

B. Dates: AGM (3/2/2022) & September (21/9) & October (14/10) Board Meetings

The Board votes on the AGM date & September & October Board meetings dates: *Do you approve the AGM date (3/2/22) and the next Board meeting dates (21/9 & 14/10/21)?*

14 yes 93% – 0 no – 1 abstain 7%.

The three dates are approved by majority vote 93%.

C. Approval Contract Scolarest

The Board votes on the Scolarest contract for the Evere canteen service: *Do you approve the Scolarest contract to be signed?* 15 yes 100% – 0 no – 0 abstain.

The signing of the Scolarest contract is approved at unanimity 100%.

D. Approval of IT Proposal

The current IT infrastructure is reaching the end of its useful life and presents challenges in terms of service offering, security, availability of updates and maintenance. Necessary security measures have been taken to harden the system and ensure resilience after a recent incident. The IT Working Group has conducted an in-depth analysis of the situation and concluded that the system must be replaced. This is an urgent issue that requires attention.

We need to find a cost effective and secure solution to upgrading the software and to managing the IT environment on an ongoing basis. After an initial market survey where several IT companies have been contacted, the IT Working Group did an in depth analysis of two IT providers. The respective advantages and disadvantages of each supplier were discussed. Of the two providers, the IT working group presented one supplier as its preferred choice. The IT Coordinator presented the offer, sent beforehand to the Board. The Board discusses the IT management and implications.

The Board votes on the IT Salesforce proposal: *Do you approve the IT Proposal of Salesforce?* 16 yes 100% – 0 no – 0 abstain.

The IT proposal of Salesforce is approved by unanimity 100%.

E. Approval of Privacy Document

The privacy document was sent beforehand to the Board. Members have worked with the DPO, and the privacy policy is the result of the meetings held during these last months. The document defines, among others, the reasons of the process of the data, the data collected and processed, the transfer of data, the length of the retention of the data, as well as the exercise of rights of the individuals whose data has been collected.

The document is to be published on the APEEE website and is a living document. The taskforce dataprotection is currently working on updating the cookies policy in cooperation with the DPO. The Board discusses questions regarding the timeframe of the retention of the data and categories. Suggestion to request a training for Board members regarding the GDPR (including new members as of January).

The Board votes on the privacy document: *Do you approve the Privacy Document?* 16 yes 100% – 0 no – 0 abstain.

The Privacy document is approved by unanimity 100%.

F. CEP&M Coordinator

CEP&M current coordinator mentions the need to step back following personal developments and asks her back up to take the lead on the CEP&M working group. The Board votes on C. Pyka for CEP&M coordinator: 13 yes 87% - 2 no 13% - 0 abstain.

The Board approves C. Pyka as CEP&M coordinator by majority vote 87%.

G. EGM

A request was sent to the Board just before the Christmas holidays to hold an EGM. Members discuss the request to organise an EGM.

The question is debated as to what action to be taken regarding the request received in December 2020 to hold an EGM on issues relating to the APEEE Confidentially agreement.

One point of view is that time was allocated to the issues raised at the AGM. All parents were informed in advance of this and the Agenda of the AGM was voted to allow this time, with a scheduled Agenda item on distance learning being cancelled to make the time available. Several board members expressed the opinion that the issue has therefore been addressed already at the AGM and there is no need for a further EGM on the same topic.

Various Board members reported that their sections had not been happy that this one issue had received so much time at the AGM already.

The counter view is that there remains an outstanding obligation to host an EGM according to the Art. 9§3 of statutes of the APEEE which states that an EGM must be held if 10% of the parents request.

The option of holding an EGM which is also an update on various issues to parents, and is therefore of interest to the majority of parents to attend is discussed.

Proposal is made to ask parents for their views on this; are they in favour of an EGM or do they feel the issue is sufficiently covered already in the AGM. Proposal is made for a central email from the APEEE to all parents on this topic to understand parents views.

A member raises the conflict-of-interest present as the parent who signed the request to organise the EGM, is, since February, a Board member and can vote on the organisation of such.

The Board discusses and suggests for members to consult their section and class representative regarding the issues raised at the EGM, through a centralised message with discussions to clarify the topics. The resolutions asked to be voted on during the EGM are read.

Action Point: O. Kostinaitė-Grinkevičienė to prepare a proposal for the Board on how parents should be consulted for their views on this issue.

The Board votes on whether to reach out to parents for their opinion.

Does the Board agree to reach out to parents to ask if they wish to organise an EGM on these particular topics? 14 yes 82% – 3 no 18% – 0 abstain.

The Board approves to reach out to parents by majority vote 82%.

H. Update from WAB meeting of 27/05/2021

Request to have the update WAB meeting report in writing.

Action Point: D. Zelinger and S. Kálmán will circulate the report they have written as soon as possible.

Next Board meeting is scheduled on 21 September 2021 at 19:00.