



MINUTES – MEETING OF 4 JUNE 2026

Participant Board Members:

Alessia Ghezzi (IT) *[online]*
Albert Rädler (DE), Treasurer
Andrea Panizza (IT), Deputy Secretary *[online]*
Anja Semmelrodt (DE) *[joined at 19h25]*
Anne Becker (DE), Vice-President for pedagogical matters *[online]*
Inês Sajara (PT) *[online]*
Johanna Peyredieu du Charlat (SE) *[online]*
Joana Gil (PT), Secretary *[joined at 19h15]*
Lena Widefjäll (SE) *[online]*
Mindaugas Skaraitis (LT), Member of the Bureau *[online as from 22h00]*
Nicolas Lacroix (FR), Vice-President for administrative matters
Rüdiger Martin (DE)
Soraya Lemaire (FR)
Virgilio Miolato (IT)
Virginie Battu-Henriksson (SE), President

Absent Excused Board Members:

Andrew Janis Folkmanis (EN)
José Madeira (DE)

Other participants:

Agnieszka Jean Villanueva (Extra-curricular activities manager) *[online - left at 21h30]*
Nadege Follon (Accountancy officer) *[left at 21h45]*
Hong Ha Nguyen (ad interim Director) *[left at 21h45]*
Paul Orlovski (Canteen manager) *[left at 21h30]*

1. Approval of the agenda

The agenda was approved by unanimity.

Decision: The agenda is approved.

2. Approval of the public minutes of the Board meeting of 12/05/2026

The Board votes unanimously the approval of the public minutes of the Board meeting of 12/05/2026.

Decision: The public minutes of the Board meeting of 12/05/2026 are approved.

3. Items for decision

3.1 Pre-budget & 3.2. Price setting for services (incl. special afternoon of supervision in Evere on 24/6 and *mini-stage pre-rentée*)

The Treasurer presented the pre-budget for year 2026/2027. The provisional figures for transport, canteen and extra-curricular activities were explained, as well the overhead costs and the figures for general affairs. A slight surplus is expected. The Treasurer stressed that the figures are provisional and that final figures will only be available in October, as always – the final information on indexation and later the final figures on registrations will allow to finetune the budget, which will then be voted in the General Assembly in January 2027.

Regarding the prices for 2026/2027, the Director ad interim introduced the topic by explaining the changes envisaged for 2026/2027 when compared to the current year, as follows:

Transport:

Service	Annual total 2025/26	Annual total 2026/27	Variation
Annual inscription	€ 2 490	2 540 €	+50 € (+2%)

WOL canteen:

Service	Price per meal 2025/26	Annual total 2025/26	Price per meal 2026/27	Annual total 2026/27	Variation
3 days a week	€ 10.24 *	€ 1 032.65	€ 9.68*	976.98 €	-55.67 € (-5.39%)
4 days a week	€ 8.51	€ 1 125.61	€ 7.95	1 057.2 €	-68.59 € (-6.09%)
5 days a week	€ 8.51	€ 1 415.42	€ 7.95	1 319.37 €	-96.05 € (-6.79%)

Extra-curricular activities:

All the extra-curricular activities keep the same prices as in school year 2025/26.
The change for 2026/27 consists of adding a “goûter” (a snack) in all the supervision services for nursery and primary.

Service	Number of weeks	2025/26	2026/27	Variation	Notes
2h supervision by day (supervision with activity)	32	€ 258 per year	€ 306 per year	+ € 48	32 weeks × € 1.50 <i>goûter</i> = € 49
3h supervision per day (supervision without activity)	37	€ 453 per year	€ 508 per year	+ € 55	37 weeks × € 1.50 <i>goûter</i> = € 55
Supervision before activity – Woluwe (30 min) <i>NEW</i>	—	—	€ 112 per year	—	<i>goûter</i> for € 1.50 included
Occasional supervision (3h)	—	€ 11.70 per day	€ 13.20 per day	+ € 1.50	<i>goûter</i> for € 1.50 included
Supervised study 1h (S1–S2–S3) <i>NEW</i>	—	—	192 € per year	—	Price per year for 1h a week over 32 weeks

An alternative was presented for discussion, exploring prices below cost to make it easier for families to adjust to the transition in 2026/2027:

Service	2025/26	2026/27 Proposal A	2026/27 Proposal B	Subsidy by the APEEE/year under proposal B	Notes to proposal B
2h supervision by day (supervision with activity)	€ 258 per year	€ 306 per year	€ 258 per year	€ 48	<i>goûter</i> costs financed by the APEEE
3h supervision per day (supervision without activity)	€ 453 per year	€ 508 per year	€ 453 per year	€ 55	<i>goûter</i> costs financed by the APEEE
Supervision before activity – Woluwe (30 min) <i>NEW</i>	—	€ 112 per year	€ 112 per year	—	Partially subsidised in an amount equivalent to the costs of the <i>goûter</i>
Occasional supervision (3h)	€ 11.70 per day	€ 13.20 per day	€ 11.70 per day	€ 1.50	<i>goûter</i> costs financed by the APEEE

Agnieszka Jean Villanueva explained that the inclusion of the *goûter* is a long-lasting request by some parents, which had not been introduced so far in order not to increase the

prices. In particular this year, with the younger children coming from EVE to WOL having had lunch around 11h30 to start an activity at 16h30, it will definitely improve their experience and ease the life of families to have a light snack offered during the supervision. The same service should be included by default for any type of supervision, be it before or after of activity, or as a stand-alone supervision, and regardless of the site. Finally, it would be extremely difficult to manage in practice having some children having access to the snacks while some other wouldn't, so the inclusion of the *goûter* should be applicable to all cases.

Board members discussed the merits of offering a subsidised supervision service this year, by means of lowering the prices (eg absorbing the cost of the *goûter* and not transferring into to the families). On the advantages side, this would support the families that will need the supervision service, also taking into account the fact that OIB will not offer any afterschool childcare service in WOL. However, there was consensus that such support, whose financial burden would fall on the parents community in their entirety, would fail to target families that could really need it (as opposed to, e.g., the social fund). Since the APEEE is already freezing the prices of the activities and of the supervision and is only including the *goûter* at cost prices, this provides for a balanced solution for parents who will be using the APEEE supervision service.

Decision: The pre-budget for year 2026/2027 is approved, based on the following prices:

- On transport, the provisional price for a yearly subscription is set at € 2 540;
- On the WOL canteen, the provisional price per meal under a yearly 4-day and 5-day weekly meal plans is set at € 7.95 and under a yearly 3-day meal plan the provisional price per meal is set at € 9.68;
- On extra-curricular activities and supervision:
 - o For the new activity supervision before activity in Woluwe for nursery and primary children, the provisional price is set at € 112/year for one day a week.
 - o For supervision before AND after activity in Woluwe and Evere for nursery and primary children (2 hours supervision), the provisional price is set at € 306/year for one day a week (32 weeks), with a snack included.
 - o For supervision in Woluwe and Evere for nursery and primary children (3 hours supervision) the provisional price is set at € 508/year for one day a week (37 weeks), with a snack included.
 - o For supervision before and after activity in Woluwe for S1-S2 children, the price of 2025/26 is kept, so the provisional price is set at € 258/year for one day a week (32 weeks).
 - o For supervision in Woluwe for S1-S2 children, the price of 2025/26 is kept, so the provisional price is set at € 453/year for one day a week (37 weeks).

For the special supervision organised for the 24 June “Les Explorateurs d’Evere”, Agnieszka Jean Villanueva explained the package of services envisaged for that day as consisting of supervision, but also including the bus transfer to Evere and a snack for the children – thus increasing the costs vis-à-vis what would be a normal occasional supervision. To reflect the costs, the price should be set at € 15, instead of € 11.70. The Board discussed the merits of offering the special supervision afternoon in Evere at the same price as any other occasional supervision, despite the higher costs for its organisation. Since it is a one-off and the exceeding cost will not be significant, and this is a useful opportunity for children to get familiar with the Evere site in an amusing

atmosphere, there was consensus that keeping the regular price of occasional supervision is fully justified.

The Board voted unanimously to set the price of the special supervision of 24 June in Evere, which includes the bus transfer to Evere and a snack for the children, at € 11.70 as in a normal occasional supervision day.

Decision: The Board decides to set the price of the special supervision of 24 June in Evere, which includes the bus transfer to Evere and a snack for the children, at € 11.70 as in a normal occasional supervision day.

For the *mini-stage pre-rentree*, the Board agreed to keep the same price as last year but to complement it with some special offer to the children. The Board supports that the offer of activities for the *mini-stage pre-rentree* is enhanced since this will be the first *rentree* in the Evere site hosting the entire primary cycle. The APEEE staff will check what special activities can be offered on top of the usual activities and reach out to the school to ensure authorisation.

The Board votes to set the price of the *mini-stage pre-rentree* aligned with the price of the previous school year, although enhanced with some additional activities for this exceptional year.

Decision: The Board decides to set the price of the *mini-stage pre-rentree* aligned with the price of the previous school year, although enhanced with some additional activities for this exceptional year.

3.3. Recovery process of unpaid invoices

As regards the recovery process of unpaid amounts, the Treasurer informed that unfortunately some cases took place that derived from parents deliberately not paying until their children left the school and be back to their home country. The recovery process is not as effective as expected. Another problem is how to handle situations of children of parents who do not pay, in particular as regards the challenges of barring access to the canteen. The Treasurer suggested the proposal discussed in the Budget WG: sent the invoice, sent a reminder two weeks after the deadline has lapsed, sent a second reminder after two weeks, and if the payment is not done by then, to then send to a *huissier*.

The Board voted unanimously the proposal to send the invoice, a reminder two weeks after the deadline, a warning after an additional two weeks and enforcement starts two weeks after that. The warning letter should be accompanied by an alert that the student may be banned from the service concerned in case of non-payment.

The Board voted unanimously that these guidelines be accompanied by appropriate communication to explain the procedure to parents; the Board is aware that parents can be in need. For these cases the staff had been advised to be open to arrange payment plans and to point out to the availability of the Social Fund in justified cases.

Decision: The Board decides that the invoicing procedure consists of sending the invoice, a reminder two weeks after the deadline, a warning after an additional two weeks and that enforcement start two weeks after that. The warning letter should be accompanied by an

alert that the student may be banned from the service concerned in case of non-payment. These guidelines will be accompanied by appropriate communication to explain the procedure to parents.

3.4. Communication on budget-related matters

Postponed to the next meeting.

4. Items for information

4.1. Towards transition to electric school buses: organisation of a webinar with EEB1

Johanna Peyredieu du Charlat proposed to organise a lunchtime webinar featuring EEB1 parents who successfully led the transition to electric school buses. It could serve as a positive example of parent engagement and demonstrate how parents can contribute constructively to sustainability initiatives. It could be inspiring both for EEB2 and other European Schools, as the webinar would be open to parents across the ES system, and provide practical guidance for those interested in pursuing electric school buses for their schools. The Board welcomed the initiative. Johanna Peyredieu du Charlat thanked the support and committed to reach out to the relevant EEB1 parents to find a suitable date for the webinar. A news item in the newsletter or a dedicated communication to parents will be prepared as appropriate.

4.2 Electricity works in WOL

The President informed that the *Régie des Bâtiments* has not yet committed to do the necessary arrangements on the electricity infrastructure that is necessary for plugging all the material that was ordered for the canteen, notably the infrastructure for the salad bar. The topic is being closely followed-up together with the school.

4.3. External evaluation of the implementation of the European School's action plan

Postponed to the next meeting.

5. HR and confidential business matters

[Confidential point due to data protection and privacy legislation]

The meeting ended at 22h30.
