**Réunion du Conseil d'Administration de l'APEEE Evere-Woluwe**
Mercredi, 30 juin 2026 – 19h00-22h25
Cantine de Woluwe & Zoom

**MINUTES – MEETING OF 30 JUNE 2026**

**Participant Board Members:**
Alessia Ghezzi (IT) *[joined at 19h25]*
Albert Rädler (DE), Treasurer
Andrea Panizza (IT), Deputy Secretary
Anja Semmelrodt (DE) *[left at 22h15]*
Anne Becker (DE), Vice-President for pedagogical matters
Inês Sajara (PT) *[online]*
Johanna Peyredieu du Charlat (SE) *[left at 22h05]*
Joana Gil (PT), Secretary
José Madeira (DE) *[joined at 19h25]*
Lena Widefjäll (SE)
Mindaugas Skaraitis (LT), Member of the Bureau *[online]*
Nicolas Lacroix (FR), Vice-President for administrative matters
Rüdiger Martin (DE)
Soraya Lemaire (FR)
Virgilio Miolato (IT)
Virginie Battu-Henriksson (SE), President

**Absent Excused Board Members:**
Andrew Janis Folkmanis (EN)

Before entering the points of the agenda, the President acknowledged the message sent by Inês Sajara to all the Board members informing that, due to the fact that her family is leaving Belgium this Summer, she will no longer have children in EEB2 as from the end of this school year – this will bring to an end her membership of the association and, therefore, her mandate as Board member. The President thanked Inês Sajara for all the work carried out in 2026, not only in the Board but as a member of the parent community, contributing to bring change and to support parents, in particular as member of the CEPM but also more broadly through contributing her time to support the children and families, notably as a volunteer in Eurêka. Joana Gil also thanked Inês Sajara for all the joint work carried out on pedagogical matters for the Portuguese section. The Board thanked Inês Sajara and expressed best wishes for the future.

## 1. Approval of the agenda

The agenda was approved by unanimity.

Decision: The agenda is approved.

## 2. Approval of the public minutes of the Board meeting of 10/06/2026

The Board votes unanimously the approval of the public minutes of the Board meeting of 10/06/2026.

Decision: The public minutes of the Board meeting of 10/06/2026 are approved.

## 3. Items for decision

### 3.1 Correspondents for services in the WG Business Process

In light of the acknowledged usefulness of having correspondents for services within the WG Business Process, the President invited Board members to volunteer for that role.

Alessia Ghezzi volunteered to be correspondent for the canteen service. The Board welcomed her availability and designated her correspondent for the canteen by acclamation.

Decision: Alessia Ghezzi is designated correspondent for the canteen service.

Johanna Peyredieu du Charlat volunteered to be correspondent for the transport service. The Board welcomed her availability and designated her correspondent for the canteen by acclamation.

Decision: Johanna Peyredieu du Charlat is designated correspondent for the transport service.

The President takes note that at this point no correspondent for the extracurricular activities service is designated. She will continue following this file closely, as in the previous months, together with other interested and available Board members.

### 3.2. Update on logo competition

The President informed the Board of the on-going outreach initiatives next to the school Art teachers and to the *Comité des Etudiants* to ensure the composition of the jury on time. Given the short time span to assess the submitted proposals, it was proposed that a back-up be designated in case any of the standing members of the jury is prevented from carrying out the assessment. Andrea Panizza volunteered to be back-up in case needed. The Board thanked him for his availability and designated Andrea Panizza, by acclamation, as back-up of the jury for the logo competition so that he can replace any member in case they are prevented to participate in the selection process.

Decision: The Board designates Andrea Panizza as back-up of the jury for the logo competition, so that he can replace any member in case they are prevented to participate in the selection process.

Once the logo has been selected, a full graphic charter will have to be prepared, to ensure the usability of the logo, which requires professional follow-up of the logo designed – presumably, in a non-professional way – by the winning students. For that purpose, it is necessary to hire a communication agency. This allows the digitalisation of the logo, ensures the use of proper colours, prepares the logo to be used digitally or in paper and ensures coherence in the image of the association. Based on the research and outreach carried out by the APEEE staff, the President presented the two offers obtained. The Board discussed the added value and cost-effectiveness of the two proposals and voted to choose the communication agency that will be hired, choosing unanimously Deligraph to perform the graphic charter of the logo for EUR 3493,88.

Decision: The Board decides to hire Deligraph to perform the graphic charter of the logo chosen in the logo competition for EUR 3493,88.

### 3.3. Annex VII to the internal rules

The President reminded that, although the delegation of actions and powers to the former ad interim Director published in the Moniteur Belge was revoked on 17 March, Annex VII to the internal rules, adopted in October 2025, is still in force. In order to ensure a proper revision of Annex VII, in particular as regards the ceilings envisaged therein, it is proposed to suspend its application while a reflection takes place to adjust it. The Board discussed the consequences of suspending Annex VII and whether that could hinder the performance of the Director's mission. The Vice-President responsible for administrative matters noted that the association had always been managed without any such annex, which was only applied since October 2025. The Secretary highlighted that there is another document outlining a delegation of authority, which was approved by the Board in 2018 and is still in force as it was never revoked. That delegation was the framework that, for instance, allowed for payments to be executed without the Board's involvement. The President and Vice-President responsible for administrative matters further stressed that the employment contract offers the framework for the carrying out of tasks of the new Director. The Board voted unanimously to suspend the application of Annex VII to the internal rules until a new decision on it is taken.

Decision: The Board suspends the application of Annex VII to the internal rules until a new decision on it is taken.

## 4. Items for discussion

### 4.1. Annual Pedagogical School Plan 2026/2027

The Vice-President responsible for pedagogical matters updated the Board on the on-going design of a survey that would gather the views of the parents' community, explaining that the sensitivity of the matter did not allow for a swift outreach. The President thanked the Board members who were involved in the designing of the survey. In light of the fact that most secondary students are already on holidays and that primary children will soon be too, there was consensus that consulting parents at this stage would probably not achieve its purpose, as the likelihood of obtaining sufficient responses to be representative is low.

The Board discussed possible ways forward. The Vice-President responsible for pedagogical matters, together with Lena Widefjäll and Anja Semmelrodt, coordinators of CEPM and CEES respectively, noted that the survey carried out during the Whole School Inspection allowed the pedagogical team to gather very relevant material regarding parents' views, that can now be used to prepare the feedback to be provided to the school. The President concurred that a survey would have the merit of engaging with the parent community, but is not required to have the APEEE providing comments to the school on the Annual Pedagogical School Plan. The Board members working on pedagogical matters can in any case organise surveys to gather feedback in the course of the next school year, something which would still be useful irrespective of the most immediate need to provide feedback on the Annual Pedagogical School Plan.

There was consensus that the end of school year is not the right moment to engage parents through a survey. Instead, the Vice-President responsible for pedagogical matters, together with the CEPM and CEES coordinators, will work on the APEEE's feedback to be provided on the Annual Pedagogical School Plan and will share it with the Board in the coming days before providing it to the school.

### 4.2. Apps for carsharing / small adds

Rüdiger Martin updated the Board on the latest developments regarding the apps for carsharing and/or small adds. Contacts with companies on this matter are already taking place and will continue during Summer. Own production is also something that can be considered, notably with the support of AI tools. Cybersecurity and data protection will be at the core of the concerns when developing this platform. The Board took note of the update.

## 5. HR and confidential business matters

[Confidential points due to data protection and privacy legislation]

The meeting ended at 22h25.